

UOW Pulse Advisory Committee (PAC)

Terms of Reference

December 2025

Purpose

In line with section 12.3 of the UOW Pulse Ltd Constitution the Pulse Advisory Committee (PAC) exists to advise the UOW Pulse Board on student engagement and feedback in reference to services, products and interactions between the Student Body and UOW Pulse Ltd.

Membership

- Chair: Student Director, UOW Pulse Ltd. Board;
- Up to nine Nominated Student Members representing a variety of student demographics and interest areas:
 - Nominated Student Members are self-nominated and approved by the UOW Pulse Student Director (Chair) for the one (1) year.
 - Nominated Student Members are expected to attend a minimum of two (2) meetings within their term.
 - The Chair may choose to co-opt additional members at their discretion from time to time, as required to service the business of the Group
- Up to fifteen Casual Student Members
 - Casual Student Members are attendees who do not hold a nominated position and choose to attend a meeting based on an open-call for student participation.

Roles and Responsibilities

The PAC will contribute to the success of the UOW Pulse Student Engagement Programs by providing advice and guidance to the Board and the Student Engagement & Marketing team. The PAC will:

- Encourage student representatives to engage with one another, discuss common and group specific student issues, generate ideas, provide advice, and student feedback;
- Provide constructive feedback on the delivery and development of services, products, programs, and any other interactions UOW Pulse may have with the Student Body;
- Be accessible to receive feedback, comments, and suggestions as a representative of the UOW student community and to communicate matters on their behalf at a UOW Pulse PAC meeting;
- Encourage student representatives to work in conjunction with UOW Pulse business units to achieve common goals;
- Participate in continued evaluation and improvements of the PAC;
- Increase engagement with the UOW Student Advisory Committee (SAC), to get additional student support and advice as and where needed.

Members should always act in a professional and responsible manner with the information they obtain as a member, be respectful of their colleagues, staff, members of the UOW community and visitors.

Student members are required to comply with the UOW Pulse and UOW student policies. If a member is not performing in accordance with their responsibilities or acts in a manner contrary to the [Pulse Student Programs Code of Conduct](#) or the [UOW Student Conduct Rules](#) they may be removed or replaced by the PAC Chair or the UOW Pulse Ltd. Board.

Meetings

- The PAC will meet a minimum of three (3) times per year.
- A meeting agenda will be circulated to Nominated Student Members in advance of each meeting. Decisions and actions will be recorded against each agenda item, together with the member/attendee responsible for completing each action, where applicable. This will be circulated to Nominated Student Members within two weeks of the meeting date.

Reporting

The Chair is responsible for submitting a Paper to the next scheduled Board Meeting, following each meeting of the PAC.

Benefits for Members

As an active member of the Pulse Advisory Committee, students will:

- Actively advocate for and contribute to the advancement of the UOW community;
- Develop planning, implementation, influencing and evaluation skills to make an impact;
- Contribute positively to the learning of self and others;
- Develop intercultural competence by working effectively in cross-cultural settings and contributing to the delivery of successful program outcomes;
- Develop and demonstrate the ability to think in multiple ways including critically, analytically, conceptually, creatively and strategically to solve complex problems.

Nominated Student Members will be eligible for UOWx Recognition in the following capacity:

1. An “engaged” student, completing a minimum of 10 hours in a calendar year; OR
2. A “highly engaged” student, completing a minimum of 25 hours in a calendar year.